

**CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
AGENDA
September 1, 2026, at 6:30 pm
City Hall Board Room
No Work Session**

1. ROLL CALL:

2. INVOCATION:

3. PLEDGE TO THE FLAG

4. APPROVAL OF AGENDA

5. MINUTES

8-4-26 BOMA Meeting Minutes and 8-21-26 BOMA Special Call Meeting Minutes

6. COMMENTS FROM CITIZENS

7. COMMENTS FROM MAYOR

8. COMMITTEE AND COMMISSION REPORTS

*Safety *Finance *Street *Water & Sewer *Recreation *Tourism *Planning & Zoning
*Historic Zoning

9. RESOLUTIONS AND ORDINANCES

Resolutions:

- a) A resolution approving a contract with Chandlerthinks LLC in the total amount of 64,200.00 for Tourism; sponsored by Mayor Hobbs

Ordinances:

- a) 2nd reading of an ordinance zoning that property owned by Carolyn Clabough, located on Cat Creek Road and Perry Road to R-1 and recently annexed into the City; sponsored by Vice Mayor Messick.
- b) 2nd reading of an ordinance for the City of Manchester, Tennessee amending Budget Ordinance No. 1779 for Fiscal Year 2026-2027; sponsored by Alderman Crosslin.
- c) 1st reading of an ordinance amending provisions to Manchester Municipal Code 4-218 regarding vacation leave; sponsored by Alderman Crosslin.
- d) 1st reading of an ordinance amending provisions to Manchester Municipal Code 4-208 regarding nepotism; sponsored by Alderman Crosslin.

10. OLD BUSINESS

11. NEW BUSINESS

- BOMA Assignments
- Citizen Committee & Commission Appointments: Planning & Zoning Commission: Historic Zoning Commission; Health, Education, and Housing Facility Board
- Oath of Office School Board Member – Lisa Gregory
- Suicide Awareness Proclamation

12. ITEMS FROM THE BOARD OF MAYOR AND ALDERMAN

13. ADJOURNMENT: Beer Board to follow

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
August 4, 2026, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Hobbs. Present for the meeting were Mayor Hobbs, City Attorney Johnson, Vice Mayor Messick, Alderman Anderson, Alderman Parsley, Alderman Crosslin, Alderman Threet, Alderman French, Executive Administrative Assistant Keele, Finance Director Burrows, Community Development & Zoning Director Brittany Fiske, Senior Accountant Kelley Weber, MWSD Director Foley, Parks/Rec. Director Fox, I.T. Manager Erica Scott, MPD Chief Floied, MFD Chief Chambers, Director Public Works Gannon, Dr. Joey Vaughn and City Engineer Adam Carter. Meeting opened with a prayer by Pastor Levengood, and the pledge to the flag was spoken in unison. Mayor Hobbs called the meeting to order.

ROLL CALL:

Called via open meetings.

MOTION TO APPROVE AGENDA: Alderman French made a motion to Ordinance A to move to 9-1-26, and seconded by Vice Mayor Messick. Mayor Hobbs called for the roll and the motion to approve passed 6-0. Mayor Hobbs called for a motion on approving the agenda. Alderman French made a motion to approve and seconded by Vice Mayor Messick. The motion passed 6-0.

APPROVAL OF MINUTES: Alderman Parsley made a motion to approve the 7-7-26 BOMA Meeting Minutes. Seconded by Alderman Crosslin and the motion passed 6-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS: City School Superintendent Dr. Vaughn thanked Mayor Hobbs and the City for their support on the start of the school year.

COMMENTS FROM MAYOR: Mayor Hobbs welcomed everyone and those watching from home.

Safety Committee- MFD Chief Chambers discussed his July report. MPD Chief Floied discussed his July report, items on the agenda, and a new senior citizen welfare check program. Next Safety meeting is August 10.

Finance Committee- Director Burrows discussed his July finance committee meeting and items on tonight's agenda. Director Burrows discussed the amended budget ordinance, due to property tax rate decrease. Next Finance Committee meeting is Aug. 18.

Street Committee- Director Gannon discussed his July report and next committee meeting would be 8-13-26.

Water /Sewer Commission- Director Foley discussed the MWSD July report and the next commission meeting is scheduled for 8-6-26.

Recreation Commission- Director Fox discussed his July report and next commission meeting is scheduled for 8-12-26.

Tourism- Mayor Hobbs stated the new Director Kym Hughes came on board and at the August meeting she would present to the board.

Planning & Zoning Commission- Director Fiske discussed her July report and the upcoming August meeting scheduled for 8-17-26. Planning & Zoning training would be conducted 8-13-26.

Historic Zoning Commission- Director Fiske stated they would have a Special Called meeting on 8-13-26.

RESOLUTIONS AND ORDINANCES

Resolutions:

- a) A resolution authorizing the purchase of a New Holland Tractor with Boom Mower and accessories at a price of \$174,054.34 for use of the Street Department of the City of Manchester; sponsored by Vice Mayor Messick. Alderman Crosslin made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- b) A resolution approving a contract for a Kustom Signals web-based system and the corresponding Five Years of cloud-based service for the total price of \$175,175.00 for use of the Police Department of the City of Manchester; sponsored by Alderman Parsley. Alderman Anderson made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 6-0.
- c) A resolution authorizing a contract to purchase two (2) Dodge Durangos with Patrol Equipment, at a cost of \$57,576.95 each for use by the Police Department; sponsored by Alderman Parsley. Alderman French made a motion to approve and seconded by Crosslin. Mayor Hobbs opened the floor to discussion and stated this was the first time in four years that money was used from the drug fund to purchase vehicles. Mayor Hobbs called for the roll and the resolution passed 6-0.
- d) A resolution authorizing the purchase of two (2) Excavators and two (2) Trailers and accessories at a total price of \$171,364.04 for use of the Water and Sewer Department of the City of Manchester; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and the resolution passed 6-0.
- e) A resolution providing for a land purchase of 10.08 acres from Batesville Manufacturing for the purchase price of \$352,800.00; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The resolution passed 5-1 with Alderman Anderson voting nay.

Ordinances:

- a) 2nd reading of an ordinance zoning that property owned by Carolyn Clabough, located on Cat Creek Road and Perry Road to R-1 and recently annexed into the City; sponsored by Vice Mayor Messick. Defer to 9-1-26 BOMA meeting voted on in approval of agenda.
- b) 2nd reading of an ordinance of the City of Manchester, amending MMC 1-111 and adopting rules for Public Comments, pursuant to Tennessee Code Annotated 8-44-112; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Hobbs opened the floor to a public hearing and called for the roll. The ordinance passed 2nd and final reading 5-1 with Alderman Anderson voting nay.
- c) 1st reading of an ordinance for the City of Manchester, Tennessee amending Budget Ordinance No. 1779 for Fiscal Year 2026-2027; sponsored by Alderman Crosslin. Alderman French made a motion to approve and seconded by Alderman Crosslin. Mayor Hobbs opened the floor to discussion and called for the roll. The ordinance passed 1st reading 6-0.

OLD BUSINESS- none

NEW BUSINESS –

- Discussion of City School New Building of Middle School – Path Forward: Mayor Hobbs asked Dr. Vaughn to speak. Dr. Vaughn discussed the School Board to help fund with a 5 yr. plan with contributing 500,000.00 each year. Attorney Johnson discussed the language that needed to be in a motion. Alderman French made a motion to give Mayor Hobbs the authority to enter into a MOU and seconded by Vice Mayor Messick. The motion passed 6-0.

COMMENTS FROM BOMA:

Mayor Hobbs asked the BOMA if they had any comments. Alderman French thanked Vice Mayor Messick for his service to the Board. Vice Mayor Messick thanked everyone. Mayor Hobbs presented clocks to each outgoing Alderman and thanked them for their service.

ADJOURNMENT:

- Being no further business to discuss, Mayor Hobbs asked for a motion to adjourn and Alderman Crosslin made the motion. The motion was seconded by Vice Mayor Messick. The motion to adjourn was passed 6-0. The meeting adjourned at 7:15 p.m.

SIGNATURES:

Mayor Joey Hobbs

Executive Administrative Assistant Keele

**CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMAN
SPECIAL CALL BOARD MEETING MINUTES
Manchester City Hall Board Room
August 21, 2026
4:30 P.M.**

Attendance: Mayor Joey Hobbs, Attorney Johnson, Alderman Threet, Alderman Crosslin, Alderman Parsley, Alderman Thornton, Executive Admin. Assistant Keele, Marketing Strategist/Admin Assistant Mayfield, Tourism Director Hughes, Parks & Rec. Director Fox, MWSD Director Foley, Public Works Director Gannon, MFD Chief Chambers, MPD Chief Floied, Community Development & Zoning Director Fiske, Senior Accountant Weber. Dr. Joey Vaughn, School Board Travis Hillis, School Board Dr. Powell.

Attorney Johnson read the following call sheet:

Pursuant to a call by Mayor Joey Hobbs, there will be a Special Called Board of Mayor and Alderman Board Meeting on Friday, August 21, 2026, at 4:30 p.m. for the following:

Roll Call

Citizen Comments: none

New Business:

- a) Newly Elected City of Manchester Board of Mayor and Alderman Oath of Office Ceremony: Attorney Johnson administered the oath of office to the following newly elected officials.
 - 3 Alderman (4-year term)
 - Thomas Crosslin
 - Donny Parsley
 - Paul Thornton

- b) Newly Elected City of Manchester School Board Oath of Office Ceremony: Attorney Johnson administered the oath of office to Travis Hillis and Dr. Prater Powell, newly elected officials.
 - 3 School Board (4-year term)
 - Dr. Prater Powell
 - Travis Hillis
 - Lisa Gregory (9-1-26 BOMA Meeting)

Adjournment: Mayor Hobbs called for a motion to adjourn. Alderman Parsley made the motion and seconded by Alderman Threet.

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONTRACT WITH CHANDLERTHINKS, LLC, IN THE AMOUNT OF SIXTY-FOUR THOUSAND, TWO HUNDRED AND 00/100 DOLLARS (\$64,200.00) FOR PERFORM PROFESSIONAL SERVICES TO INCLUDE TOURISM PHOTOGRAPHY, BANNERS, DRAPES, BACKDROP, VISITOR GUIDE, AND WEBSITE DEVELOPMENT;

WHEREAS the City of Manchester applied for and has been awarded an ARPA grant, which included funds earmarked for Tourism; and

WHEREAS the City of Manchester has a deadline of October 31, 2026, to utilize the remainder of the Tourism portion of the grant; and

WHEREAS the State of Tennessee Department of Tourism offered the firm of Chandlerthinks, LLC, which is under a state contract for “Destination Starter Kits” to provide said services to rural localities; and

WHEREAS the City of Manchester Tourism Department then made other reasonable efforts to find other firms, with the help of the State of Tennessee, that had the ability and experience to perform the combined professional services outlined in the title to this resolution and the attachment within the timeline allotted for the expenditure and could find no other; and

WHEREAS the Mayor of the City of Manchester and the Tourism Department have also determined, after reasonable efforts through the State of Tennessee to find alternative service providers, and because of the urgency to utilize available grant funds and the experience and knowledge necessary to perform said service expeditiously, the “Limited Availability” provisions of MMC 5-704 (2) should apply; and

WHEREAS the City Attorney agrees that the “Limited Availability” provisions should also apply to said purchase by the City of Manchester and found the proposal is in the best interest of the City and provides the City the best ability to maintain a cost-effective system; and

WHEREAS, in order to fulfill the City of Manchester's needs and to expeditiously use ARPA Grant funds, the Tourism Department and the City Attorney have recommended the contract for services listed on Exhibit "A" at a total cost of Sixty-Four Thousand, Two Hundred and 00/100 Dollars (\$64,200.00); and

WHEREAS Manchester Municipal Code 5-703(4) requires any contractual obligation in excess of Fifty Thousand Dollars (\$50,000) be approved by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that the City of Manchester contract with Chandlerthinks, LLC, to provide the items and services listed on Exhibit "A" attached hereto and incorporated herein, as this contract provides the most cost effective way forward within the timeline presented and is in the best interest of Manchester, at a total cost of Sixty-Four Thousand, Two Hundred and 00/100 Dollars (\$64,200.00) to be paid by ARPA grant funds.

Resolved this _____ day of _____ 2026.

Joey Hobbs, Mayor

Anthony Burrows, Finance Director

ORDINANCE NO. _____

**AN ORDINANCE ZONING THAT PROPERTY OWNED BY CAROLYN CLABOUGH,
LOCATED ON CAT CREEK ROAD AND PERRY ROAD TO R-1 AND RECENTLY
ANNEXED INTO THE CITY**

Whereas, prior to 2012, cities were empowered to annex territory by ordinance; and

Whereas the Tennessee General Assembly revised the annexation statutes, which now provide that annexation by written consent be accomplished by resolution; and

Whereas the City of Manchester recently annexed certain property owned by Carolyn Clabough; and

Whereas the City of Manchester has a currently-enacted Zoning Ordinance and Zoning Map; and

Whereas, pursuant to Tennessee law, since the zoning of real estate is accomplished by ordinance; it must be amended by ordinance rather than resolution; and

Whereas the Manchester Planning Commission recommended that the property owned by Carolyn Clabough be zoned to R-1 according to and as described below.

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that Title 14, Chapter 6, Section 1 of the Manchester Municipal Code be, and it is, hereby amended from RS-1 to apply the zoning classification of R-1 to the following described properties owned by Carolyn Clabough:

PORTIONS OF MAP 086 Parcel 008.13 AND 008.14, respectively

BEGINNING at a capped rebar found in the west margin of Cat Creek Road, being the southeast corner of Ruedas (WDB. 418, pg. 746) and the northeast corner of the property herein described; thence proceeding along the margin of said road, S 26°56'26" W, 261.52 ft. to a 1 / 2-inch capped rebar set, being the northeast corner of Clabough (WDB. 393, pg. 487) and the southeast corner of the property herein described; thence leaving the margin of said road and proceeding along the north line of Clabough, N 62°36'05" W, 249.65 ft. to a 1 / 2-inch capped rebar set, being the

southwest corner of the property herein described; thence leaving the north line of Clabough and proceeding through the lands of Clabough, N 26°55'07" E, 259.43 ft. to a capped rebar found, being the southwest corner of Ruedas and the northwest corner of the property herein described; thence proceeding along the south line of Ruedas, S 63°04'53" E, 249.74 ft. to the POINT OF BEGINNING, containing 1.49 Acres, as surveyed by Northcutt and Associates Land Surveying, Inc., 409 Woodbury Highway, Manchester, Tn 37355, Job # 21C-122, dated 01-22-2026, and being a portion of the property described in WDB. 393, pg. 460, ROCCTn.

And

BEGINNING at a point at the intersection of the west margin of Cat Creek Road and the south margin of Perry Road, being the northeast corner of the property herein described; thence proceeding along the margin of Cat Creek Road, S 27°08'46" W, 306.77 ft. to a capped rebar found, being the northeast corner of Ruedas (WDB. 418, pg. 746); thence leaving the margin of said road and proceeding along the north line of Ruedas, N 63°04'53" W, 250.13 ft. to a capped rebar found; thence proceeding through the lands of Clabough, the following calls: thence N 75°32'51" W, 415.70 ft. to a 1 / 2-inch capped rebar set; thence N 04°01'39" E, 231.14 ft. to a 1 / 2-inch capped rebar set in the south margin of Perry Road; thence proceeding along the margin of Perry Road, S 76°53'05" E, 769.38 ft. to the POINT OF BEGINNING, containing 4.07 acres, as surveyed by Northcutt and Associates Land Surveying, Inc., 409 Woodbury Highway, Manchester, Tn 37355, Job # 21C-122, dated 01-22-2026, and being portions of the properties described in WDB. 172, pg. 646 & WDB. 223, pg. 458, ROCCTn.

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that Title 14, Chapter 6, Section 2 of the Manchester Municipal Code entitled "Zoning Map" be amended to show these properties zoned R-1 as described above; and

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage and public hearing, the public welfare of the City of Manchester, Tennessee requiring it and that all ordinances in conflict be repealed to the extent of this conflict.

This ordinance is presented and passed with the positive recommendation of the Manchester Regional Planning Commission obtained at its meeting February 16, 2026.

PASSED FIRST READING: _____ July 7 _____, 2026

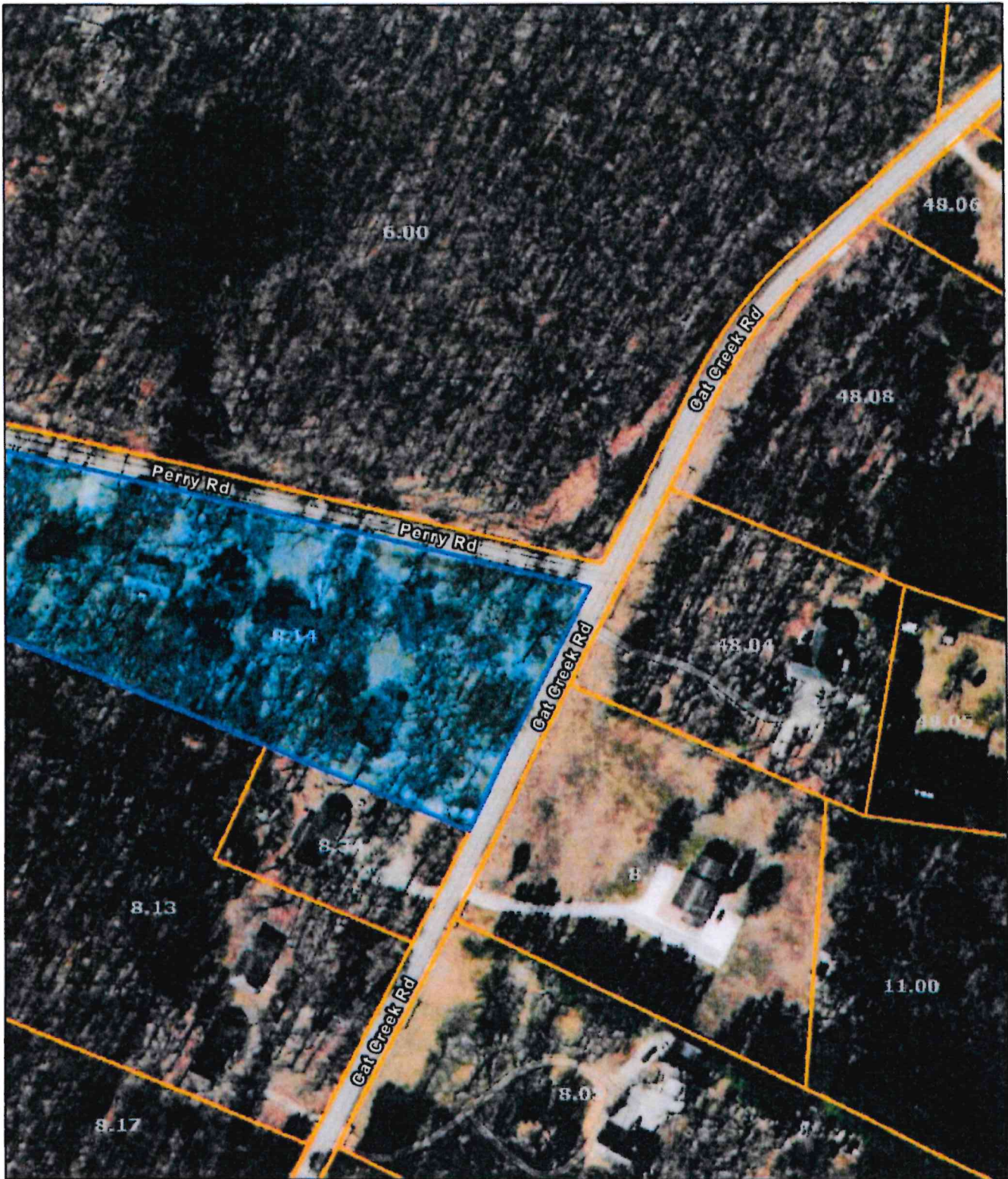
PASSED SECOND AND FINAL READING: _____, 2026

Joey Hobbs, Mayor

Anthony Burrows, Finance Director

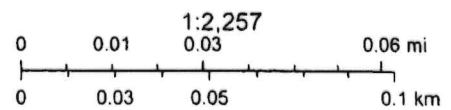


Coffee County - Parcel: 086 008.14



Date: February 19, 2026

County: COFFEE
Owner: CLABOUGH CAROLYN F
Address: PERRY RD 39 / 65 / 95
Parcel ID: 086 008.14
Deeded Acreage: 4.05
Calculated Acreage: 0



State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA), Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

CITY OF MANCHESTER, TENNESSEE

DEPARTMENT OF HEALTH AND CODES

200 W. Fort Street

Manchester, TN 37355

931-723-1464

Email: gfrazier@cityofmanchestertn.com

REZONING APPLICATION

FEE: \$200

DATE: 1/22/26

MEETING DATE: 2/14/26

CASE #: 04-2026

TIME OF MEETING: 5:30 P.M.

LOCATION: CITY HALL MEETING ROOM

☒ APPROVAL *717727 Positive to Boma*
☐ DISAPPROVAL **See note*
☐ NO ACTION TAKEN

MANCHESTER PLANNING COMMISSION

Name of Property Owner: Lisa Parks, Executrix of the Estate of Carolyn Clabough

Address of Owner: 740 Cat Creek Road

Home Phone: 931-434-1718

Work Phone: _____

I hereby request to the Planning Commission:

☒ Rezoning: Annexation to R-2 R-1

Intended Use: Residential

Address of Property: 39 Perry Road

Property Tax Map No: _____ Group: _____ Control Map: 086 Parcel No. 008.14

Is this property in a Flood Hazard Area per FIRM Map No. 47031C0- 0203C

Map Revised: August 4, 2008.

Note: *Continued upon a interlocal Agreement with the County to
Present to Boma yes 3 No 2

I do hereby, certify that the information given above is accurate/correct to the best of my knowledge

Lisa Parks for Lisa Parks
Signature of Owner/Authorized Agent

- ☐ Rezoning instruction sheet received
☐ Site Plan checklist received



Property Detail

County

COFFE

Owner

CLABOUGH CAROLYN E

Property Address

PERRY RD 39 / 65 / 95

Parcel ID

086 00814

Deeded Acreage

4.05

PROPERTY ASSESSMENT DATA

[CLICK HERE IF YOU HAVE A CONCERN ABOUT THIS PROPERTY](#)

 Parcel Highlight

CITY OF MANCHESTER, TENNESSEE

DEPARTMENT OF HEALTH AND CODES

200 W. Fort Street

Manchester, TN 37355

931-723-1464

Email: gfrazier@cityofmanchestertn.com

REZONING APPLICATION

FEE: \$200

DATE: 1/22/26

MEETING DATE: 2/16/26

CASE #: 05-2026

TIME OF MEETING: 5:30 P.M.

LOCATION: CITY HALL MEETING ROOM

☒ APPROVAL Positive to BOMA
☐ DISAPPROVAL (see note)
☐ NO ACTION TAKEN

MANCHESTER PLANNING COMMISSION

Name of Property Owner: Lisa Parks, Executrix of the Estate of Carolyn Clabough

Address of Owner: 740 Cat Creek Road

Home Phone: 931-434-1718 Work Phone: _____

I hereby request to the Planning Commission:

☐ Rezoning Annexation to R-2 R-1

Intended Use: Residential

Address of Property: 500 Cat Creek Road

Property Tax Map No: _____ Group: _____ Control Map: 086 Parcel No. 008.13

Is this property in a Flood Hazard Area per FIRM Map No. 47031C0-0203C
Map Revised: August 4, 2008.

Note: X Contingent upon a inter local agreement with the County
present to BOMA Vote 3 yes 2 no

I do hereby, certify that the information given above is accurate/correct to the best of my knowledge

[Signature] for Lisa Parks
Signature of Owner/Authorized Agent

- ☐ Rezoning instruction sheet received
☐ Site Plan checklist received

ORDINANCE NO.

**AN ORDINANCE FOR THE CITY OF MANCHESTER, TENNESSEE
AMENDING BUDGET ORDINANCE NO. 1779
FOR FISCAL YEAR 2026-27**

WHEREAS, every four or six years, cities and counties undergo property reappraisals pursuant to state statutes found in *Tennessee Code Annotated* § 67-5-1601 et seq.; and

WHEREAS, the process of reappraisal is intended to keep property tax assessments stable even though property values may increase; and

WHEREAS, Budget Ordinance No. 1779 for Fiscal Year 2027 was submitted prior to the new property reappraisals being available, and before the new recalculated “Certified Tax Rate” was established

BE IT ORDAINED, by the Board of Mayor and Aldermen of the City of Manchester, Tennessee, that the Budget Ordinance for Fiscal Year 2026-2027, Ordinance No. 1779 be amended as follows:

SECTION 1: To amend Section 10 of Ordinance No. 1779, lowering the levied property tax rate from \$1.5221 per \$100 of assessed value, to a levied property tax rate of \$1.0707 per \$100 of assessed value.

SECTION 2: The financial plan shall be used as guidance and generally followed in the implementation of this amendment.

SECTION 3. This Ordinance shall take effect from and after its publication, passage and public hearing.

1st Reading 8-4-26.

2nd Reading.

Joey Hobbs, Mayor

Attest:

Anthony Burrows, Finance Director

ORDINANCE NO. _____

**AN ORDINANCE AMENDING PROVISIONS TO MANCHESTER MUNICIPAL CODE
4-218 REGARDING VACATION LEAVE**

WHEREAS Manchester Municipal Code 4-218 currently sets the rate of vacation leave accrual for City employees; and

WHEREAS the Board of Mayor and Alderman believe that the accrual rates need to be updated for employees that work shifts of 24 hours or more to make their accrual rates comparable to recent changes to other City employee rates and to continue to attract and retain the best talent as City employees; and

WHEREAS the Board of Mayor and Aldermen believe it in the best interest of the City of Manchester that MMC 4-218 be amended to delete the current accrual tables for employees that work shifts of 24 hours or more in the second paragraph and replace it with the following:

<u>Completed Service</u>	<u>Vacation Credit – Per Year</u>
After 1 year	5 days
After 5 years	7.5 days
After 10 years	10 days
After 20 years	12.5 days
After 30 years	15 days

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that MMC 4-218 be amended to delete the current accrual tables for employees that work shifts of 24 hours or more in the second paragraph and replace it with the following:

Completed Service

After 1 year
After 5 years
After 10 years
After 20 years
After 30 years

Vacation Credit – Per Year

5 days
7.5 days
10 days
12.5 days
15 days

; and

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage, and any policy in contradiction shall be amended, the public welfare of the City of Manchester, Tennessee requiring it.

PASSED FIRST READING: _____, 2026

PASSED SECOND AND FINAL READING: _____, 2026

Joey Hobbs, Mayor

Anthony Burrows, Finance Director

ORDINANCE NO. _____

**AN ORDINANCE AMENDING PROVISIONS TO MANCHESTER MUNICIPAL CODE
4-208 REGARDING NEPOTISM**

WHEREAS Manchester Municipal Code 4-208 currently sets the policy for nepotism and hiring for City employees; and

WHEREAS the Board of Mayor and Alderman believe that the policy should be updated to allow for family members to be hired into larger departments, i. e. Fire and Police, while continuing the prohibition of supervising family members to attract and retain the best talent as City employees; and

WHEREAS the Board of Mayor and Aldermen believe it in the best interest of the City of Manchester that MMC 4-208 be amended to delete the first sentence, in the first paragraph of MMC 4-208 in its entirety.

BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that MMC 4-208 be amended to delete the first sentence, in the first paragraph of MMC 4-208 in its entirety; and

BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that this ordinance shall take effect on and after its publication and passage, and any policy in contradiction shall be amended, the public welfare of the City of Manchester, Tennessee requiring it.

PASSED FIRST READING: _____, 2026

PASSED SECOND AND FINAL READING: _____, 2026

Joey Hobbs, Mayor

Anthony Burrows, Finance Director

**City of Manchester
Board of Mayor and Alderman
Beer Board Agenda
September 1, 2026**

Immediately Following the Mayor and Aldermen Board Meeting

Call the Meeting to Order:

Approval of Agenda:

Citizen Comments:

Application(s):

1. Name of Business: Wawa Midwest, LLC DBA Wawa #7012; Business Address: 24 Campground Road, Manchester, TN 37355; Previous Name of Business: n/a; Name and Address of Property Owner: Hutton Manchester TN ST, LLC., Wawa, Inc., 260 West Baltimore Pike, Media, PA 19063; Name of Applicant: Caroline Taylor Kruis, Clarksville, TN 37043; Application is for Off-premises consumption.
2. Name of Business: Manchester Tobacco & Beverage # 2; Business Address: 1854 Hillsboro Blvd., Manchester, TN 37355; Previous Name of Business: Manchester Tobacco & Beverage # 2; Name of Owners: Jay Ganeshay & Vivek Patel, Manchester, TN 37355; Name and Address of Property Owner: Orville Foster, Manchester, TN 37355; Name of Applicant: Vivek Patel Manchester, TN 37355; Application is for Off-premises consumption and retail.

Adjournment: